

RENTAL APPLICATION

Please fill out completely. Failure to complete this application in full, including daytime phone numbers, will seriously delay the processing of this application. **PLEASE USE BLACK INK.**

Today's Date: ___ / ___ / ___ Desired Date of Occupancy: ___ / ___ / ___

GENERAL INFORMATION

Name _____ o Married o Divorced _____ o Separated _____ o Single
First Middle Last How long? How long?

Date of Birth: _____ Social Security Number: _____

Spouse's Name: _____ Maiden Name if married less than two years: _____
(Show former spouse if divorced or separated)

Spouse's Date of Birth: _____ Spouse's Social Security Number: _____

Number of people who will occupy: Adults (over age 18) _____ Children (thru age 18) _____

Names & Ages of children who will occupy: _____ Description of Pets: _____

In Case of Emergency Contact: _____ (_____) _____
Name Address/City/State/Zip Phone

PART I - RESIDENCE HISTORY

A. Present Address _____ Phone () _____ From ___ / ___ / ___
 To ___ / ___ / ___
 Rent Amt _____
City/State/Zip

Present Landlord _____ Phone () _____
Address/City/State/Zip

B. Former Address _____ Phone () _____ From ___ / ___ / ___
 To ___ / ___ / ___
 Rent Amt _____
City/State/Zip

Former Landlord _____ Phone () _____
Address/City/State/Zip

C. Former Address _____ Phone () _____ From ___ / ___ / ___
 To ___ / ___ / ___
 Rent Amt _____
City/State/Zip

Former Landlord _____ Phone () _____
Address/City/State/Zip

PART II: EMPLOYMENT & BANK REFERENCES

A. Employed by _____ Phone () _____ From ___ / ___ / ___
 To ___ / ___ / ___
 Address: _____ Dept/Position _____ Approx. Monthly Income \$ _____

B. Spouse's Employment _____ Phone () _____ From ___ / ___ / ___
 To ___ / ___ / ___
 Address: _____ Dept/Position _____ Approx. Monthly Income \$ _____

C. Bank Reference _____ Phone () _____ From ___ / ___ / ___
 To ___ / ___ / ___
 Address: _____ Account Number _____ Checking Savings
(circle one)

D. Other Income: _____
(Indicate Source & Amount)

PART III: CREDIT & CHARACTER REFERENCES

CREDIT REFERENCES:

1. _____ name & phone #
 2. _____ name & phone #
 3. _____ name & phone #
 4. _____ name & phone #

CHARACTER REFERENCES:

1. _____ name & phone #
 2. _____ name & phone #
 3. _____ name & phone #
 4. _____ name & phone #

NUMBER OF CARS (including Company Cars) _____ Driver's License Number _____ State _____

Make _____ Year _____ License Tag Number _____

Make _____ Year _____ License Tag Number _____

DUPLEX INFORMATION - Completed by Landlord

Address of Duplex Rented: 6542 Floyd		City/State/Zip: Overland Park, KS 66202	Occupants: Adults: Children: _____ Ages: _____	Requested Move-In Date:	
Length of Lease (months): 12 months	Notice Required After Term of Lease: 30 Days	Monthly Rent: \$1045.00	Security Deposit: \$ 1000.00	Pet Deposit: NO PETS	Other Deposits: \$ _____

The processing charge of \$ 40.00 is a NON-REFUNDABLE FEE.

By signing, the applicant recognizes that an investigative report will be prepared whereby information is obtained through interview. This inquiry includes information as to your character, general reputation, credit history, mode of living and a criminal records check. This application may be disapproved as a result of any misrepresentation or insufficient information as a result of an incomplete application. You have the right to make a written request within one week of application to receive additional information about the nature and scope of this investigation. Additionally, any security deposit(s) included with this application are non-refundable and will be retained by the Landlord after a period of 14 days from the date of application. However, if the application is not approved, for any reason, the security deposit(s) will be returned to the applicant in full.

Security Deposit with application \$ _____ Signature _____ Date: _____
APPLICANT

Security Deposit for pets \$ _____ Signature _____ Date: _____
APPLICANT'S SPOUSE

Total Deposits with application \$ _____

Tenant Screening Standards

Previous Rental History

- Information must be complete, verifiable and accurate.
- No improper vacancy notices.
- No previous eviction(s).
- No damage to property.
- No neighbor complaints.
- No history of late rent payments.

Income

- Information must be complete, verifiable and accurate.
- Gross income must be at least 4 times the rent.
- Net (take home) income must be at least 3 times the rent.

Current Employment

- Information must be complete, verifiable and accurate.
- Must be employed full time at your current job for at least the last 12 months.
- Temporary or irregular employment will result in rental application denial.

Credit History

- Information must be complete, verifiable and accurate.
- You must have a credit file/history.
- No bankruptcy filing(s).
- No garnishment(s), attachment(s), foreclosure(s) or repossession(s).
- No suits, civil judgments or liens.
- No collection agency activity.
- Payment history must be free of excessive late or missed payments.

Other

- Incomplete or misrepresented information on application will result in rental application denial.
- Tenant occupancy shall not exceed 2 adults (> 18 years old) and 2 children.
- Unmarried adult tenants must both submit rental applications.
- There must be no outstanding warrants or past felonies.
- Application must be signed and dated by all adult applicants.